

Request for Refund of Security Deposit  
Sample

Date: \_\_\_\_\_

To: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City State Zip Code

From: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City State Zip Code

Dear Landlord:

Please return my/our security deposit of \$\_\_\_\_\_ which I/we deposited with you for the dwelling I/we rented from you at: \_\_\_\_\_

\_\_\_\_\_

You should send my/our security deposit, together with an itemized statement of any deductions from it, to the address provided above, within 30 (thirty) days from the delivery of this letter.

Sincerely,  
Your former tenant(s)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature