

**COUNTY HOME ADVISORY COUNCIL MEETING MINUTES**  
**WEDNESDAY, APRIL 26, 2006**

**Members Present:**

Randy Bing  
Craig Enoch  
Brian Feron

Emily Muscatello  
Lynn Remington

Cheryl Scheck  
Skip Sipos

**Ex-Officio Member Present:**

Sharon Ray

**Guests:**

Chris Jakab

Christine Sullivan

**Excused:**

Jo Becks  
Ken Miller

Randy Schmidt

Phebe Simpson

**• Call to Order**

Vice Chair Skip Sipos called the meeting to order at 6:50 p.m. at the Medina County Home.

**• Review and Approval of Minutes**

The minutes of March 29, 2006, were e-mailed in advance. Skip asked if there were any additions or corrections to the minutes. Skip commented that he liked the format and that Peggy had done a nice job. There was no further discussion and the minutes will stand as submitted.

**• Committee Reports**

◦ Finance

Brian Feron reported that they had discussed the summary of financial information so that a recommendation could be made to the Commissioners whether a renewal or a replacement levy would be needed. The Finance Committee will be meeting with Chris Jakab after the meeting and a recommendation will be made no later than the May meeting.

◦ Policies and Procedures

Emily Muscatello announced that they were scheduled to have a meeting this evening, but it had to be postponed until next week. They will present a report at the next meeting. It was requested that all members receive the information for review. One comment regarded “general discretion shall be placed with the Superintendent” regarding applicants with a violent, aggressive, or unsafe behavior or other criminal activity. It was felt that those activities should be more narrowly defined. Also, there was a question about establishing priority for residents, guidelines for “routine nursing care”, and definitions for “leave of absences.”

Lynn asked that she have all of the information, including fees, for Senior Day. Brian Feron moved that it be recommended to the Commissioners that the initial rate be \$35 a day, \$25 for five or less hours a day (part-time), subject to review in six months. The motion was seconded by Emily Muscatello. There was no further discussion. The motion carried.

◦ Marketing & Technology

Cheryl Scheck reported that they had met before this evening’s meeting. They’ve received a favorable response from the *Medina Gazette*. Lynn noted that she has been inserting daycare information into the old information; responses have been received. Information will also be distributed at “Family First Council.”

**• Finance Report**

Chris Jakab distributed several handouts regarding monthly rates, a renewal or replacement levy, and the monthly revenue information. The 2006 operating budget represents a 3.87% increase over last year’s total

expenses. If the percentage is applied against the current rate of \$1580, it equals \$1640. There are currently 53 residents.

Levy projections were based on 52 residents. If the levy appears in 2006, it would be a replacement levy (.2 mills over five years) and at the current assessed value, generate \$862,000. This would allow 3% salary increases and benefit increases. If there are six participants in the adult daycare program and they are charged \$35 a day, approximately \$50,000 per year would potentially be generated. In 2007, the replacement levy would generate additional revenue (approximately \$18,000) because the assessed value at the time of the election would be greater; 2% was estimated.

Brian Feron motioned that the County Home Advisory Council recommend to the Commissioners to place a .2 mill replacement levy on the ballot in November 2006. The motion was seconded by Cheryl Scheck. Chris Jakab noted that this would first be collected in January 2008. Skip stated that current revenues with an approved levy will be more than sufficient to meet the five-year projections, making the assumptions noted on the projections. There was no further discussion and the motion carried.

**• Administrator’s Report**

Lynn Remington reported that in March, there were 5 inquiries (including 1 from Medina General and 1 from Alternative Paths) and 2 admissions; the count at the end of the month was 53. Completed work included: setup of the old pool table in the pop room (a new pool table is needed), lockers installed for Adult Daycare, reorganization of office message boards, and basement and hallway repairs. A staff meeting was held March 17. Mona and Lynn attended the County Home Association meeting. Donations were a mirror, TV cabinet, funds from Medina Moose and Cross Pointe Church. There were 51 volunteers that worked 239 hours.

Lynn noted that there was a person who inquired about becoming a resident. Lynn told her all of the information that was required, including a current bank statement. When she went to the bank, the banker told her that the County Home would take all of her money; therefore, the potential resident declined further contact with Lynn.

**• New Business**

Sharon Ray stated that the Commissioners are seeking a recommendation from this Board on rates for the coming year. Chris Jakab had provided financial information to the Board and had noted that the current contracts expire July 1 and a 60-day notice is required for any rate changes. Brian Feron noted that charging \$1630 would be a 3% increase. An increase to \$1640 would be a \$2 per day increase.

Brian Feron moved to recommend to the Commissions that the County Home increase rates 3% (\$1630 per month) effective July 1, 2006. The motion was seconded by Randy Bing. Discussion was that this was a modest increase and that it continues to be a reasonable fee for the services provided. There was no further discussion and the motion carried.

**• Public Comments**

None

**• Announcements**

The Medina Kids Care Horse Show will be held May 7. Bake sale items are needed.

**• Adjournment**

The meeting adjourned at 7:41 p.m.

**• Next Meeting**

The next meeting will be held Wednesday, May 31, 2006, at 6:30 p.m. at the County Home.

**• Future 2006 Meetings**

May 31	July 26	September 27	November 29
June 28	August 30	October 25	

Respectfully submitted,

Peggy Folk CPS, Secretary